

The Master Apartments, Inc

Covid-19 Protocols for Construction Work - as of May 18, 2020

These protocols are in addition to all work rules and guidelines contained in any applicable contract, local codes and regulations and are subject to amendment and additional restrictions/requirements that may be implemented as required by law or as required by evolving circumstances.

UPON ARRIVAL AT BUILDING:

- All contractor employees shall remain outside the building at the service entrance will maintaining social distancing. For buildings with no service entrance workers should remain outside main entrance out of residents way until further direction from RM (Resident Manager) is provided. For buildings with the space to do so, a portable toilet is encouraged in lieu of allowing workers to use building restrooms.
- Contractor shall phone RM to confirm all workers have arrived and are prepared to check in at which time RM will meet workers at designated entrance. RM will confirm that all workers are wearing the required Personal Protective Equipment ("PPE"- including masks and gloves) which are to be worn by workers whenever they are in the building. RM will ask each worker the following Covid-19 Exposure Questions:
 - "Are you or has anyone in your home been experiencing a fever, cough and/or shortness of breath?"
 - "Have you been directed by a medical professional to self-quarantine for possible exposure to Coronavirus?"
- Contractor foreman must provide a written Attestation (enclosed) that as of the date of access, no worker they are sending to the property has knowingly

been exposed to or has shown symptoms of the COVID-19 illness.

- If any of these requirements are not met, or if any of the workers are exhibiting symptoms of COVID-19, the workers will be denied access to the building.
- RM will escort workers to designated path to entry to the worksite.
- Building staff should immediately follow behind and disinfect the path of workers within the building.

DURING THE WORK:

- Workers are to remain in the area of work for the duration of the day including lunch breaks. If this is not possible, workers movement throughout building should be limited and a safe space for breaks nearby should be found. PPE must be worn at all times.
- Buildings without space for a portable toilet should designate a restroom to be used by workers and all workers should be escorted to and from the restroom by building staff who should disinfect behind them.
- RM should control all worker movement throughout building.
- Building staff should immediately follow behind and clean path of workers.

ACCESS TO UNITS

- Only RM and necessary workers (i.e. architect, project manager) should access individual residences.
- All workers must remain in PPE during visits to individual residences.
- Occupants should be asked to move to a separate room or vacate the residence during the inspection.
- Building staff should immediately follow behind and clean path of workers. (excluding individual residences)

COMPLETION OF WORK

- Contractor to confirm with RM when all workers are prepared to depart building.

- RM will confirm all workers in PPE (including masks and gloves) and escort workers to designated path to exit.
- Building staff should immediately follow behind and clean path of workers.

ATTESTATION

It is understood that work is being done at the premises:

_____ starting on the day ___ of _____ 2020; the work is to be conducted by _____ (the "Contractor") and a qualified representative who is authorized to sign on behalf of the Contractor hereby attests as follows:

Number of employees assigned to the work: _____ Name of Project Manager _____
_____ Telephone No: _____

The undersigned, and all members of the assigned team have been provided with a copy of the Orsid New York "Capex & Construction-Coronavirus" requirements, has read the document, understands and agrees that the work will be subject to the procedures outlined therein without exception. Furthermore, the undersigned acknowledges the property Owner's right to stop the work should there be, at the sole discretion of the Owner, any deviation from the published requirements which have been established to protect the Owner's employees and residents. By signing below, the undersigned is representing that each staff member assigned to the work meets the following criteria:

1. He/she has not, to their knowledge, been exposed to another individual who was infected with the Coronavirus in the past 14 days;
AND
2. He/she has not tested positive for, nor exhibited any symptoms of the COVID-19 illness in the past 14 days.
OR
3. He/she has exhibited symptoms related to the COVID-19 illness but has recovered and is qualified to return to work pursuant to the following CDC guideline:
 - a. At least 3 days (72 hours) have passed since recovery, defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and,

- b. At least 7 days have passed since symptoms first appeared; or
- c. He/she has been cleared by a medical professional to return to work and is not currently under order to self-quarantine.

Please note, any worker who appears to be exhibiting symptoms of the COVID-19 illness will not be permitted access to the building. Any worker who refuses to wear the required **PPE**, is observed without the required **PPE** or refuses to adhere to the protocols outlined in the Orsid New York "Capex & Construction -Coronavirus" while on the premises will be expelled from the premises.

Signed and
Acknowledged _____

Print Name _____ Title _____ Date _____