Master Apts., Inc.

Movie and TV Shoots
Planning Tool/Application

Shareholders who respond to postings by location scouts seeking apartment locations and whose apartment is under consideration for a shoot should obtain the information outlined below to the extent possible from the location scout/production company and forward to the Board of Directors liaison for review and consideration by the full Board. Please note that the application should be submitted as far in advance as possible in order for the application to be reviewed, and if a decision is made to permit the shoot, for building fees to be negotiated, and review of the co-op's contract with the production company by co-op counsel.

Location Scout/Manager:

Production Company:

Phone: **Email:**

Proposed date(s) of shoot and # of hours for each phase:

Prep day:	Date:	Start time:	End time:	# of hours
Shoot day(s):	Date:	Start time:	End time:	# of hours
	Date:	Start time:	End time:	# of hours
Restoration day:	Date:	Start time:	End time:	# of hours

Is a lobby or hallway scene planned? If yes, describe:

Holding Area needed? ☐ Yes ☐ No If yes, # of actors to be accommodated:

Crews: Size of crew/s (# of staff) that will be in the building:

Prep: **Camera:** **Restoration:**

# of Cameras:

# of Equipment carts:

Load in/Load out (estimated start time/end time and duration:

Load in: Start time: Duration (# of minutes) of elevator use needed:

Lout out: End time: Duration (if different from above)

Elevator use needed during the shoot day(s) over and above load in and load out.

Estimated # of trips: Duration: